



# FIRE SAFETY PLANNING

A fire safety plan is a complex document, often required by law, that describes the procedures for preparedness and response to fire emergencies. High-rise buildings, hospitals, hotels, warehouses, and most buildings with fire alarm systems require fire safety plans in Canada.

**RJ Bartlett Engineering Ltd** has provided fire safety planning services to various facilities in order to meet current fire safety planning requirements as identified within applicable codes and referenced standards.

Information is provided in a user friendly format to facilitate implementation at the facility and includes the following:

- Identification of a fire safety committee.
- Duties and responsibilities of the fire safety committee.
- The appointment and organization of designated supervisory staff to carry out fire safety duties.
- The training of supervisory staff and other occupants in their responsibilities for fire safety.

- Emergency procedures to be used in the event of fire emergencies.
- Methods for holding fire drills.
- A summary of relevant information to be provided to the local fire department.
- Identification of the controls in place for fire hazards.
- Fire safety systems description and requirements for inspection and maintenance of systems within the building.

Typical projects include:

- Conducting building audits to gather required information in preparing fire safety plans.
- Preparation of fire safety plans to address specific facility features.
- Providing training to facility personnel on implementation of the fire safety plan.
- Providing additional staff training specific to emergency procedures and conducting fire drills.





# RJ Bartlett Engineering Ltd

**FIRE PROTECTION IS OUR BUSINESS**

**RJ Bartlett Engineering Ltd** has been providing fire protection engineering solutions since 1987.

Services are provided for clients and projects throughout Canada, several US states, Bermuda, the Caribbean, and Europe from its offices in Fredericton, NB and Halifax, NS.

**RJ Bartlett Engineering Ltd** specializes in fire protection engineering, building code consulting, and investigative engineering. Capabilities include design of fire protection systems, building and fire code consulting, development of alternative solutions, fire hazard analysis, fire safety planning, commissioning, and investigative engineering.

The goal of **RJ Bartlett Engineering Ltd** on any project is to ensure that the overall design meets both the fire protection and life safety objectives of the Codes and Standards as well as the requirements of the client/owner from both an economic and design standpoint.

Our Quality Management System (QMS) for all levels of the organization enables our commitment to a program of continuous improvement. This commitment to quality supports our goal of remaining an industry leader in providing quality fire protection engineering and building code consulting services.

Please refer to our website at [www.rjbartlett.com](http://www.rjbartlett.com) for more information.

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